

the **Inform** *er* *newsletter*

MONTHLY NEWSLETTER | PARAGON
CHRISTIAN ALLIANCE INT'L (PCAI)
JANUARY 2021

WATCH FOR TAX INFO ENCLOSED!



**A BLESSED
& HAPPY
NEW YEAR!
From the PCAI
Executive Board
& Staff**

Blessed Beginnings

As we begin this year we thank God for all of you and your faithfulness during the past year. We want you to know that you are and will continue to be covered in prayer. We are always here to serve you and the ministry God has placed in your hands. We have asked God to increase your borders of ministry, to light your way with HIS favor, and that good health and provision will be your constant state.

We are always only a call or email away. You never have to handle anything alone because we are here for you. We count it a privilege to walk the walk of faith with you.

~from the PCAI Executive Board~

We love you!

We are praying for you!!!



ANNOUNCEMENTS



PCAI Christmas Holiday Office Hours

The **PCAI Office** will be closed on **December 20, 2021 to January 2, 2022** and re-opened on **January 3, 2022** to give our dedicated staff time with their families. However, we will be checking the voicemail, emails, and processing mail during this time.

Tax Filing Information

Your **contribution information** for 2021 is **enclosed**. Please pay close attention and remove the contribution statement and put it with your tax filing information. Each year we get numerous request on April 14th saying they never received any information. We want to save you some stress. **It is enclosed.**

IF you have a church or ministry, remember that you are required by law to get **contribution information** to your donors in a timely manner. **February 1, 2022** is the last mailing date for contribution statements to be sent to your donors.

Also remember only **checks** received by **December 31, 2021** can be counted as **2021 deductions**. The check may be hand delivered to the church or ministry on **December 31, 2021** to count for that year or it can have a **December 31, 2021** post mark on the envelope to count toward **2021** deductions.

ATTENTION: 501 (c)(3) Chartered Ministries & Churches under PCAI Group Exemption



CHARTER RENEWAL DEADLINE MARCH 28TH

Charters under the PCAI Group 501(c)(3) Group Exemption will receive their **Charter Renewal Yearly Report Packet in January**. OR, Forms are also available in our website: ww.paragonchristianalliance.org under "Resources" tab in a PDF file.

It is important that your report be received in our office no later than March 28th.

These renewals are necessary to remain in compliance with the IRS code and maintain your charter's tax-exempt status under the PCAI Group Exemption.

PLEASE REVIEW: *This is a good time to review your monthly giving obligation to ensure you are up-to-date on your ministerial and charter giving. These must be current in order for your 501(c)(3) to be renewed in 2022.*

IMPORTANT LEGAL INFO

Check with your Secretary of State office to verify that your state incorporation is current and active. Some states vary from needing renewal every year or like Texas every four (4) years. Without valid state incorporation your federal incorporation (501 c 3) becomes invalid. You may not receive notice from your Secretary of State that it is due as it is your responsibility to handle this.

ANNUAL CHARTER RENEWAL

Have you renewed your state incorporation and have confirmation that it is active? Without a current state incorporation your federal incorporation (501c 3) becomes void. You may not receive notice from your Secretary of State that it is due since it is your responsibility.

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